

Flash4's goal has always been to create a company with strong morals and caring employees that serve our customers and community. This has transpired into a family focused environment where everyone is treated as an extension of our family.



CORE VALUES

Trust • Loyalty • Family Focused • Strong Morals • Lasting Relationships
Commitment to Serving Customers and Community

SAFETY COORDINATOR

POSITION OVERVIEW: As a Safety Coordinator, your primary objective is to foster a culture that prioritizes safety, quality, and optimal productivity. This position will focus on health and safety issues along with ensuring training for all Flash4 employees so they can complete their daily work safely and prevent workplace accidents.

ESSENTIAL FUNCTIONS:

Safety and Compliance

- Develop and/or continue upon existing safety policies and procedures to ensure compliance with OSHA regulations in all three of our neighboring facilities including: Lockout-Tagout (LOTO), Machine Safety Guarding, Fire compliance, AED compliance, and general safety compliance.
- Assessing and enhancing the current LOTO training program of Flash4 while also supervising all aspects of LOTO instruction, enforcement, and monitoring.
- The ability and willingness to work “hands on” with assisting our Maintenance Department in developing the safest methods of improving our efficiency. Identifying safety requirements for equipment and supporting the Maintenance Department in developing and maintaining appropriate safety guards on machinery through industry research and collaboration with Original Equipment Manufacturers (OEMs).
- Conduct regular (daily and monthly) safety inspections and audits to identify potential hazards and recommend corrective actions.
- Evaluate machine efficiencies in the context of safety evaluation and machine processes.
- Collaborate with applicable management to help enforce and oversee all existing and new safety procedures that are being met to the fullest of OSHA safety standards.
- Collaborate with the Human Resources department to preserve and verify precise records of safety inspections, training sessions, and any possible violations to ensure compliance and timely reporting.
- Develop and educate employees on a safety training and education program to promote awareness and compliance on new and existing safety policies and procedures.
- Examine incidents of near-misses and possible safety-related accidents, identify their root causes, and establish preventive measures to avert similar occurrences in the future.
- Investigate and communicate with applicable machine manufacturers (OEM's) to determine existing safety protocols for equipment.
- Develop and implement emergency response plans such as fire, tornado, and AED emergencies along with developing corrective action in cases of safety incidents.
- Maintain Material Safety Data Sheets and ensure the most up-to-date versions of documentation for chemical compounds found in each of our facilities.

Communication, Leadership and Teamwork

- Proficiency in communicating effectively (written and verbal) with all Flash4 team members and sustains impactful relationships with Flash4 personnel.
- Demonstrates both independent and collaborative work ethic. Working independently, prioritize tasks, and remain accountable for seeing tasks through to completion.
- Willingness to be “hands on” in all aspects of Flash4's safety protocols and procedures including acting as an authorized LOTO employee as necessary or required.

730 Red Iron Road, Black River Falls, WI 54615



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SAFETY COORDINATOR CON'T

EDUCATION AND EXPERIENCE:

- Degree in Occupational Health and Safety or related field.
- Certification in CPR, First Aid, AED usage and other relevant safety training or certifications.
- Strong understanding of OSHA standards and requirements specific to manufacturing.

GENERAL INFORMATION:

- Consideration for starting pay will be given to candidates possessing extensive experience in manufacturing and/or safety coordination.
- This is a full-time position with general working hours Monday-Friday 8:00 AM-4:30 PM
- Please note this position does require some physical demand including but not limited to ability to stand for extended periods of time, able to move and lift up to 50 pounds and ability to reach and bend.

BENEFITS:

As a Flash4 employee, you earn more than just a paycheck, you earn a comprehensive package of benefits as well. Total compensation includes your pay (base salary), a newly upgraded medical/dental program, employer paid life insurance, a generous paid time off program, an employer matched retirement savings plan, and paid holidays. New in 2024: We even offer employees an additional paid holiday off- their Birthday!

Note: This job description is not intended to be all-inclusive. Employees may perform other related duties as negotiated to meet the ongoing needs of the Flash4.

For more information, to schedule a facility tour or to apply please contact Jessica Rockwell at jrockwell@flash4.com or 715-299-9250 (ext. 110).

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